TITAHI BAY SCHOOL BOARD OF TRUSTEES
Minutes of the Board of Trustees meeting held on
December 9 2021 at 5.45pm

ADMINISTRATION

1.1 Present

Sarah Campbell, Jodene Gooch (Minute Secretary), Abby Keplar,Duncan Emo,Kerry Delaney,Gaby Wesley-Smith, Nadia Collins,Kumeroa Brown.

1.2 Absent

Anna McGavin (Apology received),Vanepale Sopoaga

1.3 Declaration of interests

nil

1.4 Sarah Campbell welcomed Jamie Merrick and Matt Tilley.

The board agreed that Matt Tilley and Jamie Merrick would have speaking rights at this meeting.

2. STRATEGIC DISCUSSION

2.1 2021 Data

Jamie shared the 2021 End of Year data.
Progress was made with all our target students across Reading, Writing and Maths.
Overall across the school the data reflects:-

Reading - 359/392 91.6% of our KURA kids are at the expected curriculum level.

Writing - 321/392 81.9% of our KURA kids are at the expected curriculum level.

Maths - 316/392 80.6% of our KURA kids are at the expected level.

2.2 Analysis of Variance 2021

Jamie shared our A.O.V's from 2021 and again these showed progress. The board acknowledged the hard work put in by all teachers to support the progress of all students. Areas of focus across the year groups have been identified in Maths, Reading and Writing and target groups have been set.

3. STRATEGIC DECISIONS

3.1 Teacher Only Days

Kerry Delaney won't be at these 2 days on 27 and 28 January 2022 so Matt can get to know the staff.

3.3 Security contacts over 2021/2022 Christmas Break.

13 December to the 19 December - **covered by Steve Jackson**

19 December to the 26th December - **covered by Miranda McMahon**

26th December to the 7th January 2022- **covered by Jamie Merrick**

7th January to the 20 January 2022- **covered by Sarah Campbell,Kerry Delaney and Delwyn Gardner.**

20 January 2022 to school starts- **covered by Steve Jackson**

The security company will be informed of this information.

3.4 Decisions

The Board ratified the decision that Sandra Broughton be made a permanent employee of Titahi Bay School.

The Board ratified that Jodene Gooch be given an individual contract as Board Secretary.

The board will postpone their end of year dinner and move it until the end of term 1 2022 to coincide with Kerry Delaney's departure as principal.

4. MONITORING

4.1 Accounts

Kerry Delaney moved that the Board pass the **August,September,October and November accounts, seconded by Gaby Wesley-Smith . The motion was passed.**

4.2 Budget

The Board moved that the 2022 budget be accepted as a draft.

Gaby Wesley-Smith moved that the deficit projected in the 2022 budget is retained, **seconded by Sarah Campbell.Motion was passed.**

6. Administration

6.1 Confirmation of last minutes

On the motion of Sarah Campbell, seconded by Kerry Delaney, it was resolved that the minutes of the meeting held on **Monday 6 September 2021**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

6.2 Correspondence - Principal's Report

Kerry shared and discussed her report.
Kerry shared what the areas of focus for PLD will be in 2022.
The YMCA paperwork for before and after school care and the holiday program for the next 3 years has been completed.
The new kitchen in the main administration area will be completed before the end of the year.
Titahi Bay School will continue with the current auditors for the next 3 years.
All of the ERO compliance has been completed.

7. Meeting closed at 7.45pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON....Mareh Campbell.....

DATE ...21/2/22.....