TITAHI BAY SCHOOL BOARD
Minutes of the Board meeting held on
Monday 24 June 2024 at 5.45pm

ADMINISTRATION

1.1 Present

Jodene Gooch (Minute Secretary),Matt Tilley (Principal),Nadia Collins,Megan Williams,Nelson Sheridan, Kaela Harrison, Joanne Dow

1.2 Apologies

Jodi Watene

1.3 Declaration of interests

Josh Twaddle is continuing to work with Titahi Bay School on their website.

1.5 Principal's Report

Matt shared and discussed his report.
Matt explained the new policy for Classroom Release Time and what it looks like for schools. This will be implemented in Term 3 2024 and again in Term 1 2025 in alignment with the requirements.
The board would like to thank Chelsea Renshaw, Tanya King and Nadia Collins for their investment of time in the 2 Masters trainees that have just finished placements here at Titahi Bay School.
Also a thank you to Ang Strand, Mathew O'Hagan and Nadia Collins for presenting at our recent Teacher Only day at Mana College.
The board thanks Nadia Collins, Delwyn Gardner and Michaela Evans who worked alongside Poutama Pounamu doing classroom observations.
We have had 2 Hong Kong teacher trainees working in Rooms 7 and 14 for the past 2 weeks. A big thank you to Jacinta Kelleher and Jimmy Steele for their investment of time into making this successful..

3.Strategic Decision

3.1 Term Dates 2025

Matt moved that the board pass the school term dates for 2025 as listed below, **seconded by** Nadia Collins . **Motion was passed.**

2025 Term Dates - proposed

Term 1 - 3 February - 11 April
Public Holidays - 6 Feb Waitangi Day, 18 April Good Friday , 21 April Easter Monday, 22 April Easter Tuesday(School Holiday), 25 April Anzac Day
Term 2 - 28 April - 27 June
Public Holidays - 2 June King's Birthday , 20 June Matariki
Term 3 - 14 July - 19 September
Term 4 - 6 October - 16 December
Public Holidays - 27 October Labour Day
Teacher Only Days - 30 January, 31 January

3.2 COLA Grant Application
It was resolved by the Board that an application will be made to NZCT to help cover the cost of a COLA for Titahi Bay School. The board agreed unanimously.

3.3 Ballot 2025
Titahi Bay School will be running a ballot later in the year for up to 25 students in a specified age/year range .

3.4 School Donation Scheme 2025
Matt moved that Titahi Bay School continue to stay opted into the School Donation Scheme for 2025, **seconded by Kaela Harrison. Motion was passed.**

4. Monitoring
Matt Tilley moved that the board pass the **May** accounts, **seconded by Megan Williams. Motion was passed.**

6. Administration
6.1 Confirmation of last minutes
On the motion of Matthew Tilley, seconded by Kaela Harrison , it was resolved that the minutes of the meeting held on **Monday 13 May 2024**, be taken as read and signed as a true and accurate record of that meeting. **Motion was passed.**

7. Meeting closed at 7.10pm.

MINUTES READ AND CONFIRMED

CHAIRPERSON .....

DATE : 30/07/2024.....